



UNITED STATES MARINE CORPS
MARINE CORPS INSTALLATIONS NATIONAL CAPITAL REGION
MARINE CORPS BASE QUANTICO
3250 CATLIN AVENUE
QUANTICO, VA 22134-5001

IN REPLY REFER TO:
10110
B214
21 Dec 16

BASE FOOD SERVICE MEMORANDUM 04-17:

From: Technical Representative, Food Service Branch, G-4
Logistics

To: District Manager, Sodexo Inc., Quantico

Subj: CHANGE TO CASH TURN IN PROCEDURES

Ref: (a) Regional Garrison Food Service Contract
M00027-11-C-0003
(b) MCO 10110.14M

1. Effective 1 January 2017, Contractor designated cash collection personnel will prepare deposit using Over The Counter Network (OTCNET) and deposit all monies directly to Marine Federal Credit Union, 3380 Russell Rd, Marine Corps Base Quantico. Per the reference, cash collected for meals served shall be turned-in to the Government or Government-directed bank depository in accordance with the procedures for cash collection and turn-in provided in MCO P10110.14 and local SOP. The monies collected for meals served becomes property of the Government at the point that cash or vouchers are signed by a Government representative on the specific NAVMC form 10298.

2. An OTC account will be requested for your cash collection personnel. Training will be provided by the Technical Representative.

5. The point of contact is MSgt Osborne (703) 784-2491.

F. S. OSBORNE

Copy to:
District Manager
QAE